PRINCE EDWARD ISLAND

DEPARTMENT OF EDUCATION

1983

ANNUAL REPORT

FOR THE YEAR ENDING JUNE 30, 1983

The Honourable J. Aubin Doiron
Lieutenant Governor of the Province of
Prince Edward Island

May it Please Your Honour,

It is my privilege to present the Annual Report of the Department of Education for the period July 1, 1982 to June 30, 1983.

Respectfully submitted,

Leone Bagnall

Leone Bagnall
Minister of Education

CONTENTS

DEPARTMENT ORGANIZATION 7
PERSONNEL 8
REPORT OF THE DEPUTY MINISTER 11

PROGRAMS AND SERVICES BRANCH

School Construction 12
School Athletics 13

PROGRAM DEVELOPMENT AND IMPLEMENTATION 14

EDUCATIONAL SERVICES

Pupil Personnel Services 17
Special Education Services 19
Media Services 20

PROVINCIAL LIBRARY 22

Confederation Centre Public Library 23
Branch Libraries 24
Bookmobiles 24
Planning Library 24
Media Centre 24
School Library Consultant 25
Technical Services 25

PUBLIC ARCHIVES 26

ADMINISTRATION AND FINANCE BRANCH

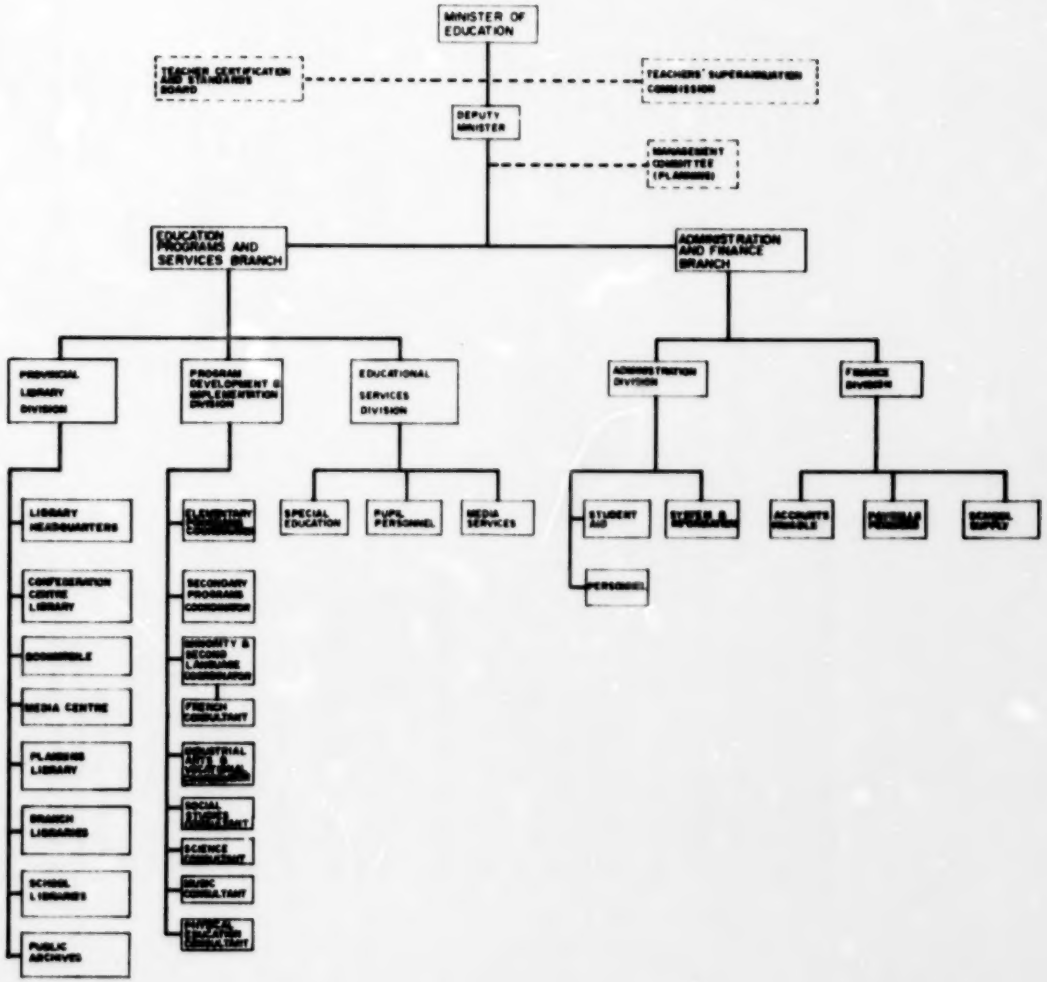
ADMINISTRATION 28

Systems and Information Section 31
Student Aid Office 32
Personnel Services 32
Registrar's Office 33
Official Languages Programs 33

FINANCE 34

STATISTICAL TABLES 35

37


MINISTER OF EDUCATION
TEACHER CERTIFICATION AND STANDARDS BOARD
TEACHERS' SUPERANNUATION COMMISSION
DEPUTY MINISTER
MANAGEMENT COMMITTEE (PLANNING)
EDUCATION PROGRAMS AND SERVICES BRANCH
ADMINISTRATION AND FINANCE BRANCH
PROVINCIAL LIBRARY DIVISION
PROGRAM DEVELOPMENT & IMPLEMENTATION DIVISION
EDUCATIONAL SERVICES DIVISION
ADMINISTRATION DIVISION
FINANCE DIVISION
LIBRARY HEADQUARTERS
CONFEDERATION CENTRE LIBRARY
BOOKMOBILE
MEDIA CENTRE
PLANNING LIBRARY
BRANCH LIBRARIES
SCHOOL LIBRARIES
PUBLIC ARCHIVES
SECONDARY PROGRAMS COORDINATOR
FRENCH CONSULTANT
SOCIAL SCIENCE CONSULTANT
SCIENCE CONSULTANT
MUSIC CONSULTANT
SPECIAL EDUCATION
PUPIL PERSONNEL
MEDIA SERVICES
STUDENT AID
PERSONNEL
ACCOUNTS PAYABLE
SCHOOL SUPPLY

PERSONNEL

As of June 30, 1983

Minister of Education ..... Hon. Leone Bagnall
Deputy Minister of Education ..... Lorne R. Moase
Administrative Assistant ..... Gloria Turner

PROGRAMS AND SERVICES BRANCH

Chief Director, Programs and Services ..... J. Charles Campbell

Division of Program Development and Implementation

Director, Program Development & Implementation ..... Dr. Allan Hammond
Elementary Education Co-ordinator ..... Sterling Stratton
Industrial Arts and Vocational Education Co-ordinator ..... Gordon B. Bernard
French Language Education Co-ordinator ..... Tilmon Gallant
French Consultant ..... Claire Smitheram
Music and Art Consultant ..... William Bartlett
Social Studies Consultant ..... Eldon Jamieson
Science Consultant ..... Don Norman
Physical Education Consultant ..... Jane Cushing
Vocational Agriculture Consultant ..... Frank Lawson

Division of Educational Services

Director, Educational Services ..... Tom Rich
Special Education Consultant ..... Elinor MacLellan
Pupil Personnel Co-ordinator ..... Margaret Kelly, c.n.d.
Education Media Co-ordinator ..... Vacant

Provincial Library

Provincial Librarian ..... Donald J. Scott
Community Branch Librarian ..... Donald J. Scott
Technical Services Librarian ..... Priscilla Ykelenstam
Bookmobile Librarian ..... Vacant
School Library Consultant ..... Sandra Richardson
Confederation Centre Librarian ..... William F. Masselink
Children's Librarian ..... Karen Litton
Librarian, Planning Library ..... Marilyn Bell
Director of Educational Media ..... William A. Ledwell

Provincial Archives

Provincial Archivist ..... Nicolas deJong

ADMINISTRATION AND FINANCE BRANCH

Chief Director, Administration & Finance ..... Wayne L. McMillan

Division of Administration

Director of Administration ..... Ronald F. Rice
Management Information Co-ordinator ..... Linda Trenton
Personnel Officer, Student Aid Administrator ..... David MacPherson
Student Aid Officer ..... Blanche Beaton
Administrative Assistant ..... Lynda Cameron

Division of Finance

Director of Finance ..... Gar Andrew
Administrative Officer ..... Wayne E. Schleyer
Accounting Technician ..... Paul Vandergaag
Co-ordinator of School Supply Services ..... David Cox
Manager of School Supply ..... Lomar Gaudet

REPORT OF THE DEPUTY MINISTER

Legislation

The *University Act* was amended as follows:

1. To empower the university to grant degrees at all levels in veterinary medicine.
2. To add the Director of Extension and Summer Sessions to the University Senate.
3. To change the date of expiry of the term of appointment of Chancellor from April 30th to June 30th.

Committee on Computer Education

During the year the Minister established an advisory committee on the use of computers in education. This committee was chaired by Tom Rich, Director of Education Services, and has produced a report containing 14 recommendations which are now under consideration by the Minister.

Maritime Education Foundation

On November 5, 1982, the Minister of Education entered into an agreement with the Ministers of Education from Nova Scotia and New Brunswick to establish the Maritime Provinces Education Foundation. The Foundation has been formed under the auspices of the Council of Maritime Premiers. The purposes of the Foundation are (1) to enhance the already existing spirit of co-operation among the three provinces and (2) to enable the private sector and the Departments of Education to pool their resources in the production of educational materials for the region. The first major project which will be untertaken by the Foundation is the production of a Maritime Studies Textbook to be used in schools of all three provinces.

Personnel Changes

In December, 1982, Dr. Allan Hammond joined the Department of Education as Director of the Program Development and Implementation Division. Dr. Hammond was previously employed in a similar Division of the New Brunswick Department of Education. In addition, Claire Smitheram was appointed to the French Consultant position within the Department. Mrs. Smitheram had previously held a similar position with the Unit 3 School Board, and taught in Department of National Defence schools in Europe.

Brenda Brady, who was employed as a librarian in the Bookmobile service, resigned her position to take other employment. Mr. Frank Lawson, who was with the Department of Education for two years on a secondment arrangement, returned to a position with the Department of Agriculture. The Department wants to thank these two employees for their contributions to education and wishes them success in their new endeavours.

General

The activities of the various Divisions of the Department for the year ending June 30, 1983, are presented in the following sections of this Report.

PROGRAMS and SERVICES BRANCH

The Programs and Services Branch of the department consists of three divisions each headed by a director who reports to the Chief Director of Programs and Services. These divisions are: Program Development and Implementation Division, Educational Services Division, and Provincial Library and Archives Division. Detailed reports of each of these divisions appear under separate headings.

The Programs and Services Branch has responsibility for the school construction program as well as providing support to, and liaison with the P.E.I. School Athletic Association.

School Construction

The renovation and the extension to Montague Senior High School in Unit 4 was the final project to be completed under the Comprehensive Development Plan. Schools under the plan were eligible for 50% cost sharing from the federal government. With the termination of the Comprehensive Development Plan all school construction will now be totally funded by the province.

Montague Senior High School has as a result of the addition and renovation been upgraded to a comprehensive high school serving approximately 875 students for grades 9 to 12. Grade 7 and 8 students at Montague Junior High School also use the physical education facilities which have been provided.

The new addition of 43,000 square feet includes industrial arts shops, vocational shops, new science laboratories, gymnasium, team rooms, washrooms, and administrative offices. Courses in motor vehicle repair, carpentry, and welding are being provided in addition to industrial arts and pre-vocational.

The entire older section of the building consisting of 52,500 square feet has been renovated to provide for academic classrooms, home economics labs, library resource centre, and business education studies. The former gymnasium has been converted into a cafetorium.

Planning activities concluded and construction on a new elementary school located in East Royalty in Unit 3 began in October 1982. The school is designed to accomodate 325 students in grades 1 to 6 and replaces the old school facilities located in East Royalty, Marshfield and Dunstaffnage. Construction is expected to be completed during the summer of 1983.

Planning activities concluded and construction on a new elementary school located in Kinkora in Unit 2 began in June 1983. The school is being built to accommodate 200 students in grades 1 to 8. This school is to replace older facilities in Kinkora and Middleton. Construction is expected to be completed in the late winter or early spring of 1984.

Planning on the renovations and extension to Souris Regional High School in Unit 4 continued during the year. Although the planning phase of the project is taking somewhat longer to complete than originally expected, the interest and input from the community is supportive. It is expected that the features being considered for inclusion in the school will contribute to a much improved educational facility and will also be compatible with community use for various activities. Actual construction is now anticipated to begin in the spring of 1984.

School Athletics

In spite of declining enrolments participation in school sports remained constant and for the first time all schools joined the P.E.I. School Athletic Association. During the year the P.E.I. School Athletic Association conducted 56 provincial championships in all age classes for thirteen sports.

The Department of Education continues to work closely with the P.E.I. School Athletic Association through its physical education consultant who acts as a part-time Executive Secretary for the Association. While the Department of Education continues to provide office space, the association now employs and pays for its secretarial services out of grant monies provided by the department.

In addition to the P.E.I. School Athletic Association function, the physical education consultant works with the P.E.I. Physical Education Association to organize and present professional development workshops and in-service seminars. The Association began work on a physical education evaluation package for use by principals. The P.E.I. Physical Education Association cooperated in National Physical Activity Week and maintained a direct liaison with the Canadian Association for Health, Physical Education and Recreation (CAPHER). A feasibility study was completed recommending that the P.E.I. Physical Education Association apply to host the 1986 national conference of CAPHER.

PROGRAM DEVELOPMENT and IMPLEMENTATION

The Program Development and Implementation Division is responsible for the preparation, implementation and maintenance of all authorized courses in the public schools of Prince Edward Island. In carrying out these responsibilities the division cooperates with the province's teachers and school boards. The work of the division results in the publication of various documents including the program of studies, the School Supply requisition book and numerous curriculum guides and course outlines.

Summarized below are reports from the various subject fields for the school year ending June 30, 1983.

Social Studies

During the 1982-83 school year, a number of changes were made in the grades 1-12 social studies program. At the elementary level, the writing and field testing of the new Island-produced grade 6 social studies text has been completed. Based upon the field tests, additional revisions will be made to the text before it is printed and bound. The book should be completed by September 1984.

At the senior high school level, new core textbooks have been field tested and authorized for grade 10 Academic History, grade 10 General Geography and grade 11 and 12 Economics. The introduction of these new materials has been supported by a series of province-wide workshops for teachers and curriculum guides are under development.

Language Arts

At the elementary school level, the Language Arts Committee continues to guide the implementation of a comprehensive program entitled Expressways. The new program stresses language-experience including an integrated approach to listening, reading, speaking and writing. The new Canadian-produced instructional materials will be available in September 1983 for all students in grades 1 and 4. Two-day workshops for teachers in each grade have been held. As well, training has been provided for those who will teach pilot classes in grades 2 and 5. At least 3000 person-hours of inservice training has taken place.

As a complementary step, the Canadian Spelling Program has been recommended for grades 4 and 5.

English

At the senior high level a review of the English courses is progressing. Recommendations are in place for a pilot project in a revised course at the practical level in grade 10. This represents the first step in the process of revising all of the courses.

At the junior high level a new curriculum committee has been appointed and the initial steps in a curriculum review have begun.

Science

The new science program, whose introduction has been completed for grades 1-6, contains the following characteristics: a new conceptual scheme in science, specific behavioral objectives, list of skills and procedures for the classroom. The program includes at grades 4-6 particular units on energy use as well as winter outdoor study activities. Operated in conjunction with National and Provincial Parks Departments these activities provide an unusual opportunity for study of the Island's winter environment.

At the junior high level, a new program is partly implemented including an energy unit at each grade and environmental studies units on the pond, the forest and agriculture.

At the senior high level, new courses in biology and chemistry have been implemented, and a new physics course is being field tested.

Health

This is the second year for the new health curriculum in grades 4-6 and the fifth year for the present curriculum in grades 7-9. A recent national survey provides a few indications of the effectiveness of the curriculum. Island grade 4 students scored above the national average on first aid, safety (perhaps due to special instructional material on school bus, water, and farm safety), and fitness although they scored slightly below average on other categories. Grade 10 students scored above average in most categories, especially those on alcohol, drugs, first aid, mental health, and consumer health. However they achieved below average scores on knowledge of human growth and development, nutrition and communicable diseases.

A pilot project to investigate the integration of health with language arts in the primary grades will be undertaken in September 1983.

Home Economics

At the senior high school level a curriculum has been implemented for the clothing component of the program. At junior high, the process of revising the program has begun.

High School Vocational

During the year, the Program Development and Implementation Division in cooperation with Holland College has conducted pilot projects in Business Information Processing Fundamentals at Summerside and Royalty Centres, and in Accounting at Three Oaks Senior High School. In addition, a field test of the first module in Vocational Agriculture has taken place at Royalty Centre.

Curriculum development work has been completed for the second module of Vocational Agriculture and for a course called World of Work Skills Training.

The Division has conducted curriculum reviews of the courses in Welding, Carpentry and Motor Vehicle Repair. The reviews included assessments of: 1) probable future program trends, 2) minimum or core competencies/skills required for successful completion of each course module and 3) in-service training and staff development requirements.

The Program Development and Implementation Division, in cooperation with Holland College and the Department of Labour, maintains a large number of program advisory committees. Composed of management and labour representatives from industry and business, these committees help ensure that existing and future vocational education programs are relevant to and compatible with current trends and developments.

Another committee, the High School Vocational Program Committee coordinates the operation of Project Integration at Summerside and Royalty Centres. Besides that, it assists in the implementation of the pre-vocational program and has surveyed industrial, business and educational leaders in order to determine inservice training requirements for vocational teachers.

Driver Education

During the school year 1982-83, certificates were awarded to 818 students who successfully completed the driver education course. Thirty hours of classroom instruction, eight hours of behind-the-wheel instruction, and four hours of in-car observation have been included in the course, usually taught as an extra-curricular subject.

Due to fiscal restraint, driver education is to be dropped as a Department of Education program at the end of the 1982-83 school year.

Music

New supplementary material continues to be supplied at the 1-6 levels, replacing material now out-of-print.

Art

The revision of the Art Bag for Children has been introduced in some schools. The program is expected to expand as more teachers become familiar with the changes in it.

Computer Literacy

June 1983 marked the beginning of a major review of the computer literacy course currently offered in the high schools. It is anticipated that the goals will remain unchanged and that the course will continue to give students a general understanding and appreciation of the computer and its effects on society. The major modification will be in content balance, teaching techniques, and type of learning materials.

Physical Education

Physical education is a component of the elementary education program. To ensure the program's quality, work is underway on a curriculum guide describing the principles and practices of an effective program. One indication that the program works well is that Island grade 4 students obtained above average scores of fitness knowledge on a recent national survey.

At the junior and senior high school level activities that can form the base for adult recreation are being given emphasis, as well as the traditional team sports. Many schools are teaching skills for curling, cross county skiing, and golf.

French

The gradual introduction of new levels of French immersion continued during the 1982-83 school year. Grade 6 early French immersion programs in social studies, French and mathematics are now available as well as a senior high school French course for students of late French immersion.

At grade 5, a new French program "Promenades 2" is ready and will be used in almost all schools at the grade 5 level.

In French first-language education at le Centre d'Education Evangeline and L'Ecole Francois-Buote a few changes have been made. There is a new social studies program at grades 4 to 6. This completes the revision of the entire elementary social studies program.

Several French language education programs receive financial assistance from the Department of Secretary of State. These programs continue to operate effectively.

EDUCATIONAL SERVICES

The Educational Services Division is responsible for pupil personnel services (including guidance, testing and evaluation), special education services and media services. The division's responsibilities include general consulting in the areas noted along with the provision of testing services, classes for pupils with certain types of handicaps and media production services. New initiatives in the division over the past year include the following:

- An entirely new curriculum was developed for the child/youth development classes;
- Representatives of the Departments of Education and Health and Social Services began consideration of the future of educational services for children and youth at Sherwood Home;
- A computerized, interactive career guidance program was provided to high schools;
- A new version of the Canadian Test of Basic Skills was introduced in grades 3 and 6;
- Recommendations on the use of computers in education were presented to the Minister of Education;
- A consortium involving 7 other provinces was formed to produce a 24 part TV series on Canadian authors.

PUPIL PERSONNEL SERVICES

Through the Pupil Personnel Coordinator services are provided in three areas: guidance and counselling, the provincial testing program, and the G.E.D. program. These services are designed to develop a comprehensive guidance and counselling programs, coordinate services to pupils provided by various provincial departments and related private agencies, and offer specialized testing for adults desiring a high school equivalency certificate.

Guidance and Counselling Services

The Pupil Personnel Coordinator provides a liaison between the Department of Education and the P.E.I. Guidance and Counselling Association, the Atlantic Guidance and Counselling Association and the Canadian Guidance and Counselling Association. Through these associations, P.E.I. is able to keep in touch with national trends in the area of guidance services and counselling techniques. There is also a close liaison between the Pupil Personnel Coordinator and the coordinators of guidance services in the school units.

Other functions of the Coordinator are: consultation with school counsellors, assisting in the planning and evaluation of programs, providing resource materials and information on new trends, conferences and current literature, distributing career materials, coordinating Canada Career Week, and promoting in-service training and professional development programs for counsellors.

The Computerized Career Information Service CHOICES (Computerized Heuristic Occupational Information and Career Exploration System) was implemented in six Island high schools in September 1982. An intensive in-service of three days was held for the counsellors of these schools in preparation for the use of CHOICES. During the period from September to March CHOICES users reported their experiences as worthwhile and

recommended its use by all senior high school students involved in career planning and career exploration. The system is effective in providing occupation and career information as well as stimulating a degree of change in career planning and career choice for grade 11 and grade 12 students. CHOICES has been recommended by school staff and administrators as part of, and as an effective tool in, a comprehensive career guidance program for senior high schools, and not as a substitute for either personnel or a program.

Provincial Testing Program

The Canadian Test of Basic Skills was used in the provincial testing program in October 1982 and March 1983. The following numbers of students participated in the testing program:

Grade 9 - 2045
Grade 6 - 2085
Grade 3 - 1885
6015

This was a decrease of 20 students from the 1981-82 testing program.

Testing materials and scoring services are provided by the Department of Education.

General Educational Development

This program has been in effect in P.E.I. since 1971. The tests of General Educational Development (G.E.D.) provide an opportunity for adults to obtain their High School Equivalency Certificate. The attainment of the G.E.D. certificate has made it possible for the candidates to have a sense of personal satisfaction as well as professional and academic opportunities.

The G.E.D. TV series continues to be a valuable tool for preparation of the G.E.D. testing program. The two sets of tapes are in constant use throughout the province.

GENERAL EDUCATIONAL DEVELOPMENT EXAMINATIONS

Number of Certificates Issued

	GRADES				
July 1 - June 30	**9**	**10**	**11**	**12**	**Total**
1971-72		1	15	459	475
1972-73	1	4	13	229	247
1973-74	7	10	36	190	243
1974-75	5	8	35	208	256
1975-76	7	9	54	228	298
1976-77	10	13	73	230	326
1977-78	14	18	56	255	343
1978-79	8	8	50	161	227
1979-80	7	15	33	290	345
1980-81	4	9	41	323	377
1981-82	13	32	28	283	356
1982-83	16	19	21	194	250
	92	146	455	3050	3743

SPECIAL EDUCATION SERVICES

Through the Special Education Consultant services are provided to pupils and schools in three areas: special classes for the handicapped, tutoring and residential programs, and special education curriculum support. In addition, access to and the coordination of residential and other programs provided through the Atlantic Provinces Special Education Authority is provided. These services provide a comprehensive program for meeting the special needs of disabled and handicapped pupils.

Special Classes

Classes for hearing impaired, emotionally/behaviorally disturbed as well as physically handicapped pupils are administered by the Department of Education.

Elementary level classes for hearing impaired pupils are located in St. Jean School and the other pupils are in Stonepark Junior High School. The school provides an auditory/oral program with academics in a continuous progress model. When pupils progress to the point where they are able to be integrated into regular classes the school provides support services to them, as well as to those pupils who may have some hearing impairment but have always been maintained in regular classes. The staff of the School for the Hearing Impaired provides a parent guidance program which involves both parents and pre-schoolers on a regular basis. Audiological services are also provided by the school.

Pupils who suffer from behavioral/emotional disorders are provided with a school program while they are in treatment in the Adolescent Unit at Hillsborough Hospital.

A setting located at Stonepark Junior High School, staffed by two teachers, provides a continuous progress academic program for cerebral palsied or other physically handicapped pupils who may need a somewhat protected environment.

Tutoring and Residential Programs

Tutoring is provided at home or in hospital to pupils who are unable to attend school due to sickness, accident, etc.

During the year, six pupils were in attendance at the Atlantic Provinces Resource Centre for the Hearing Handicapped in Amherst, Nova Scotia, while eight pupils attended the Sir Frederick Fraser School for the Blind in Halifax, Nova Scotia. As well, thirty-eight children were served through itinerant and tutoring services, the majority of whom attend class in their own schools.

The Department of Education provides for the education of the latter three groups through grants made to the Atlantic Provinces Special Education Authority.

Curriculum and Resources

During the year the department was engaged in discussions with the Department of Health and Social Services about the future of the education program for severely handicapped children presently provided at Sherwood Home. These discussions led to the formation of a working group which will make recommendations on the future of Sherwood Home.

A handbook, *Guidelines for Teachers of Child Development Classes*, which outlines broadly the areas of educational instruction for those classes, was developed and distributed to the teachers. *Teaching the Moderately and Severely Handicapped: Curriculum Objectives, Strategies and Activities*, by M. & R. Bender and P. J. Valletutti was also made available to the teachers.

Curriculum materials in all content areas were authorized for children with special needs.

MEDIA SERVICES

Through the Director of Educational Services assistance is provided to department personnel and school units in four areas: production and acquisition of media materials, AV equipment purchase, development of educational computing resources, and in-service training and assistance in media and computer selection and use. In addition, general media and computer projects undertaken through the Council of Maritime Premiers (CMP) and the Council of Ministers of Education, Canada (CMEC) are coordinated through this section. These services provide a comprehensive program for the development and improvement of the various media and computer resources used in learning.

Production and Acquisition

Two audiovisual productions were undertaken directly by the department during the year. One was a filmstrip on careers in agriculture the other a slide tape program on Acadian Christmas.

The section was particularly active during the year in joint production activities through the CMP and the CMEC. Included were a series on Acadians in the Maritimes, a combined radio program and display on interpreting historical photographs and a filmstrip series on careers in primary resource areas. Also begun was a consortium of 8 provinces which will see the production of an extensive TV series on contemporary Canadian authors.

Acquisitions last year included a joint purchase with the University of Prince Edward Island of the award winning "Life on Earth" series and special programs on the works of Shakespeare and Leonardo da Vinci. A mechanism was also established through the CMEC to acquire the rights to programs now seen on Canadian School Broadcasts. This will result in a number of new acquisitions in the coming year.

Equipment Purchase

Consultation on AV equipment was provided to staff of one school involved in a building program last year. In addition, consultation was provided on the purchase by several schools and/or units of a number of specialized pieces of media equipment.

The department was involved in its first major computer equipment acquisition last year. A total of 8 computer systems including dual disk drives and printers were acquired and deposited at high schools participating in the initial year of the CHOICES computerized guidance program. In addition, another microcomputer was acquired for the department for use in software evaluation and in-service training.

Educational Computing

The past year saw a major step in the development of policy relating to the use of computers in Island schools. The Minister established a computer advisory committee chaired by the Director of Educational Services with representatives from the department, school units, the University of Prince Edward Island and Holland College. The committee's report and a set of 14 recommendations were delivered to the Minister in the spring. They are now under consideration.

The Director also chaired the Computer Sub-Committee of the CMEC Media Committee and conducted negotiations which will result in 8 provinces acquiring a widely acclaimed television series introducing teachers to computers in education. In addition, he was recently appointed to the Associate Committee on Instructional Technology which advises the National Research Council on the uses of computers in education.

In-Service Training

During the past year 14 workshops or presentations relating to media and computer use were given by the Director. The majority of these were on computers reflecting the current topic of interest in education. Presentations were made to teachers, trustees, administrators and specialists both on the Island and in locations as widespread as Newfoundland, Toronto and Winnipeg.

The In-Service Training Assistance Committee again received submissions from units and area associations for funding of projects. Those approved included mini-courses and special programs in each unit. In addition, the department participated in the planning and operation of the Atlantic Symposium on Staff Development held at the University of Prince Edward Island in the spring.

PROVINCIAL LIBRARY

The Provincial Library provides public library service directly through a network of permanent service locations and through the bookmobile service. A second area of responsibility is the provision of direct school services such as the film library and the support services of the School Library Consultant.

A major consideration in increasing effectiveness of the services is the effort towards increased public awareness. To that end, staff are involved in a regular sustained public relations campaign to make potential library users aware of our services and to inform our regular users of the vast array of information available to them through the library.

One main focus of this effort is our annual Library Week celebrations. Again this year all the service branches cooperated closely with the School Library Association in carrying out the library week programme. Since this celebration is carried out in such close cooperation with the schools it is coordinated by the School Library Consultant, working with a committee of the Prince Edward Island Teachers' Federation School Library Association.

This year a large package of promotional materials, posters, books and activity sheets was provided to the schools to assist in preparation for and production of a wide variety of programmes. Public library staff were involved in book displays at shopping malls in Summerside and Charlottetown arranged in conjunction with the Canadian Book Information Centre. Local librarians presented a variety of programmes such as handcraft displays, open house at the library, children's stories and special programmes for senior citizens.

This year Library Week was held in conjunction with the annual "National Book Festival" celebration. As a result it was possible to access the Festival programme funds for a number of small joint projects. We also coordinated the visit to the province of Canadian author Bruce Armstong who performed readings in several schools and public library locations.

In addition, the Provincial Library cooperated with the Children's Book Centre on the annual "Children's Book Festival" held each year during November. Again this year the School Library Consultant acted as coordinator for the event. This included distribution of publicity materials and scheduling the visit to the province of visiting children's author Mary Alice Downie who made appearances in schools and public libraries across the province. Both national festivals allow the opportunity of encouraging an interest in Canadian literature while at the same time focusing community attention on our libraries.

The summer reading club was organized and promoted across the province again this year. This programme attracts some children who might not be reading during the summer. In this way it provides additional visibility for the library while helping children maintain the reading skills which they have built up during the school year. The programme was especially successful in Summerside and some of the small locations where it is actively promoted by the community librarians.

The library also cooperated with the Community School organization in providing a display for its annual training programme, participated in the annual health fairs in Summerside and Charlottetown and in the Women's Institute display at Old Home Week. We are deeply indebted to the local newspapers, radio stations, TV stations and the Queen's Printer for assistance in promoting special events and the regular activiites of the library.

In order to enhance the efficiency of operations, the library staff is pursuing the increased use of automation. A proposal to automate the circulation, cataloguing and inventory processes was presented to the Government Computer Priorities Committee. The proposal identified probable enhancements of service and cost reductions in several areas. The most significant of these were related to the inventory process and associated record keeping activities. The Computer Priority Committee has directed that efforts be concentrated in this area.

Computer Services staff will begin work on this project in the fiscal year 1983-84. Preliminary work on inventory records in preparation for this system has already begun. It is expected that advances in computer technology and developments in library automation will proceed to the point where the other components of the proposal will become economically feasible within the next few years.

Use in the public service areas increased again this year, with the various service areas experiencing a fifteen to twenty percent increase in the number of requests being received. Since we are buying fewer books because of budget constraints, patrons are not finding some items they want on the shelves of the local library and must request them. There has also been a conscious effort on the part of staff to encourage the request process. This is seen as the best way to make the most effective use of a limited book budget.

In conjunction with the increase in requests we have also noted an increased utilization of the inter-library loan service. It has been necessary to rely on this service rather than to try and buy books to provide information on less popular topics. The request and inter-library loan activities are time consuming. Their increased use produces a significant additional workload for staff members.

Confederation Centre Public Library

The Confederation Centre Public Library experienced the same increase in circulation that was noted in the other service areas. This was especially evident to the children's library where usage increased by five percent. These increases occurred in spite of a reduction in part-time staff.

A major pre-occupation for staff this year was in-service training. Workshops were arranged by the Library for specific library concerns, by Statistics Canada, for the 1981 Census, and staff participated in some of the very valuable sessions sponsored by the Civil Service Commission. Training of part-time staff continued to be a major concern as staffing the library is dependent on a corps of part-time employees who change with some frequency.

A highlight of the year's activity was a visit and reading by Canadian author, W.O. Mitchell.

The children's library continues to operate as one of the focal points of the library system. Story times, scheduled class visits from kindergartens and day care classes are a regular part of the programme. These plus the summer reading club ensure that the children's library is a busy spot year round.

A concentrated effort is being made to develop a collection of the best children's books available, old and new. The children's library serves as a resource for teachers, students and parents who not only wish to borrow books but want an opportunity to examine books before purchasing them for school or personal collection. The children's library works closely with all these users. The children's librarian has extended her activities and now does children's selection for the entire system. As time permits she will work more closely with staff in the bookmobile and branch library services to extend programmes into these areas.

Branch Libraries

The branch library service has had as one of its chief priorities the preparation for its fiftieth anniversary celebration which takes place in October 1983. Local events will be held across the province to celebrate this. In anticipation of this event community library committees and village councils have been actively involved in improving and upgrading their local libraries. The response from these communities has been most encouraging as it is indicative of the continued support for the service.

Two communities must be singled out for special mention. The O'Leary library was relocated this year to an enlarged facility within the museum library complex. This move involved renovation and addition of new shelving and children's furniture. The result is a most attractive and functional library.

The Village of Tignish has begun renovation of the old Dalton School building, converting it into a community centre/museum and library. When renovations are complete the library will be located in a large restored classroom, providing a facility of which the community can be justly proud.

The branch libraries have also noted a significant increase in circulation. Increased use is being made of the service by all age levels in the community. Children continue to be a large part of their clientele. We have also noted an increased demand from older patrons reading large print books and are beginning to have difficulty in supplying this demand.

The branch libraries participate in all the system-wide promotional activities. The most successful of these was Library Week with a varied array of displays and programmes being presented at that time. Our feelings are confirmed that the growth and use of library service in any community is largely dependent on the local librarian. We are fortunate to have a dedicated and concerned group of people staffing our local libraries. The advances we see in our programme are concrete evidence of this.

Bookmobiles

In January '83 the bookmobile service completed its tenth successful year of service to the rural area of Prince Edward Island. The bookmobiles operate on a three-week cycle making a total of 141 stops in each three-week period. This includes visits to 21 schools and 120 community stops. The number of users at a location may range in size from several hundred students down to three or four families. There is a very friendly open atmosphere in the rural community, and a close working relationship between bookmobile staff and school staff. This and the fact that three of the four staff members have been with the service since it began has led to the bookmobile service becoming a very personal one and an integral part of life in many of our rural communities.

Our two vehicles have reached the end of their useful life. Frequent cancellations and schedule changes cause disruption for both staff and patrons. If we are able to continue to operate the service on a regular basis we must consider early replacement of both vehicles.

The summer reading club was well received this year. An attempt was also made to carry out story programmes at some stops. These were successful although attendance at some locations was limited. A system wide display at Old Home Week coordinated by the bookmobile staff was a most successful event.

Planning Library

The Planning Library operating out of quarters in the Provincial Administrative complex provides a reference information service for provincial government employees. It

houses a collection of federal and provincial government publications as well as collections in a variety of subject areas. The Planning Library acts as a resource for the public service branches of the library or for individuals requiring direct access to these materials.

Activities during the year included an inventory project undertaken with the help of students from the Student Summer Employment Program. They assisted in organizing collections of material into subject areas and amalgamating into the library a collection of materials from the Department of Energy.

The library continues to offer access to computerized data bases through interface with the University of Prince Edwarrd Island, the National Library, the Canadian Institute for Scientific and Technical Information, and the Intergovernmental Committee on Urban and Regional Research. This service is expensive and therefore use is limited. It does however provide ready access to a wide range of information.

The use of the library as measured in circulation figures increased again this year. The area of heaviest use was the periodical collection and the Census Canada materials. The use of the inter-library loan service also increased. This is closely related to the use of the automated data base services as clientele try to locate materials cited in a search and not available locally. Operating on a limited budget with a wide range of potential clientele the library can best fulfill its role by helping access sources of information rather than trying to build a collection to meet all these needs.

Media Centre

The Media Centre is a combined operation of the Provincial Library and the National Film Board of Canada. The province operates its school film library services out of the Media Centre. The Film Board utilizes the facility for its distribution and promotion activities in the province and makes available some of the film and video productions. The province also purchases many National Film Board productions which suit our special requirements for school and public use.

The National Film Board representative Mr. Dan Driscoll has retired this year after seven years in this position and a distinguished career with other activities of the Board. As a part of its programme of cost reduction the National Film Board has entered negotiations with the Department of Education to establish an arrangement whereby the Media Centre Director will assume the management function of the National Film Board's operation within the province.

The number of bookings of films this year was down over last year. This year's total was 30,025 with seventy-five percent being school use, fifteen percent individuals and ten percent community groups. There were 1000 bookings for video tapes. The video tape activity was less than last year due to the increase in duplication activity at the Audio Visual Centre which allows schools to build up their own collection of materials.

Film costs continute to rise and only 115 new films were purchased during the year. Forty-one were placed free of charge by the National Film Board. Considering the heavy use to which our films are put, the replacement of worn out films and addition of new titles is not adequate. The result is that our collection is going to become worn and outdated.

School Library Consultant

The School Library Consultant acts in an advisory capacity working directly with principals and librarians in schools across the province. On a day to day basis she deals with schools to provide information and assistance in a wide variety of subjects relating to school libraries.

The introduction of the Expressways reading program into the elementary schools is having a considerable impact in the school library. The requirement for a wide variety of support materials for this programme has led to many requests for assitance. To provide this the consultant in conjunction with the processing centre staff prepared and reproduced reading lists of recommended materials for the grades one and four levels. These lists provide up-to-date information on price and availability of these materials making the ordering process a much simpler one.

The consultant continues to be involved in the production of the school library newsletters, makes available on a regular basis reviews of books for high schools and produced the two awareness lists of materials suitable to elementary and junior high students. Production of this material was greatly asisted by the efforts of a summer student employed under the Provincial Youth Development Program.

Many activities relate directly to schools or are carried out in cooperation with the schools. As a result, close cooperation with school librarians is a must. The excellent working relationship between the consultant and the executive and committee members of the Prince Edward Island Teachers' Federation School Library Association has a significant impact across our entire system.

Technical Services

The main focus of attention for the processing centre during the year was the proposed automation project. Preparation of the project report and revisions made before its acceptance by the Computer Priorities Committee, were a major preoccupation. The decision to proceed with the inventory section of the report was the signal for major change in activity.

An essential prerequisite to the eventual implementation of the system is the completion of an automated catalogue listing all of the holdings of the system. All items purchased previous to 1974, as well as the children's library collection and the Planning Library collection, must be input to the data base.

Through the Job Creation Program of the Department of Health and Social Services six people were hired to work for a twenty week period transferring this data to forms for data entry. At the end of this special project 70% of our records will be on the computer file and we will be looking to further assistance to complete the project.

This project created a great deal of additional work for regular staff in training, supervision and preparation work. In spite of this additional burden the processing staff handled 47,000 items during this fiscal year. This included cataloguing new materials for Provincial Library and the schools, cataloguing older collections from various schools, processing paperbacks books and recataloguing materials as a result of decisions made during the conversion project.

The schools continue to be a major user. The materials ordered for the additions to Montague and Englewood school buildings were completed and work began on the collection for the L.M. Montgomery School.

The processing centre accepted a new client this year as the Resource Centre of the Department of Agriculture began using our services. It is their hope to get a complete listing of all their holdings to enable them to make better use of that collection. It appears this project will continue on into the next fiscal year.

The pressures created by fiscal restraint have been felt by all divisions of the Provincial Library. We were lucky to be able to alleviate this problem to some degree through special assistance for the automation project. In turn we look to the completion of this portion of the project to provide staff with some relief from clerical routines. It is hoped that the eventual extension of automation will extend these savings.

PROVINCIAL LIBRARY

CIRCULATION and HOLDINGS (April 1 - March 31)

1978-79 to 1982-83

	1978-79	1979-80	1980-81	1981-82	1982-83
Holdings	181,998	191,044	194,755*	180,000	178,134
Volumes Added	15,274	14,450	10,288	13,301	9,219
Volumes Withdrawn	6,952	5,404	6,577	3,600	11,085
Film Holdings	2,930	3,043	3,386	3,279	3,422
Films Added	331	241	325	124	156
Films Withdrawn	10	128	2	71	13
Video Tapes	271	365	510	536	663
Records	1,889	2,365	1,980	1,700	1,946
Newspapers	38	38	38	38	38
Periodicals	775	760	737	634	646
Circulations (Books and Records)	512,193	530,001	550,753	564,649	598,482
Bookings (16mm films & video tapes)	28,684	31,064	37,005	39,990	30,025

* Holdings for 1980-81 and earlier years were calculated by adjusting the previous year's holdings by volumes added or withdrawn. The inventory count at year end 1981-82 established the holdings more accurately at 180,000 volumes.

PUBLIC ARCHIVES

The past year is significant in that the efficiency of operations at the Public Archives was greatly enhanced through the move to new quarters. The transfer to the top floor of the renovated Hon. George Coles Building was accomplished in December with great alacrity. The penthouse location, with commanding views of Province House and the Hillsborough River, offers a light, spacious research room and a stack area with a controlled environment.

The Public Archives continued to function as a section of the Provincial Library, within the Department of Education, and it was a year during which the demands placed upon services further increased while the number of permanent staff remained constant. The increase in searches, while most gratifying, continues to decrease the amount of time staff can allocate to other archival concerns. Additional material has been received at a rate similar to that of other years and we offer, once again, our very sincere thanks and appreciation to those members of the public who have been so generous in their support of the institution.

Significant progress was made in the area of archaeology with the establishment of the Provincial Archaeological Committee. It is anticipated that it should now be possible to further the conservation and preservation of the province's prehistoric resource base through the establishment of additional joint programs. Regarding field work, the National Museum continued its activity through Dr. D. Keenlyside's involvement in a summer school held in St. Peter's Bay area.

Unfortunately, little or no progress can be reported relative to the introduction of a structured programme of records management within the Provincial Government. The necessity for such an approach continues to increase and, while it has received some consideration, no commitment for funding has been forthcoming. Thus, the Public Documents Committee continues to consider requests at the instigation of various Government Departments which, in turn, continue to utilize both space and equipment inefficiently.

Reference and Research

The number of reference and research visits and enquiries totalled 3,815 during the year. The demand placed upon this service since 1972 is delineated in the following table:

Reference and Research Visits and Enquiries

1972-1973 to 1982-1983

1972-73	1077	1977-78	2206
1973-74	1543	1978-79	2316
1974-75	1501	1979-80	2721
1975-76	2178	1980-81	3191
1976-77	2196	1981-82	3550
		1982-83	3815

As in other years, the summer months were again the busiest and the figures for July and August were significantly higher than those recorded in 1981. Also noteworthy was the increased visitation during February and March 1983 which reflects additional usage of the facilities by university students.

Evening hours have been discontinued since moving to new quarters as funding is unavailable for security services. However, consideration has been given to an appointment system which may be instituted during the winter months.

Supervision of the reading room continues to require a proportionally greater amount of staff time. Despite the negative impact that this has on other areas of archival responsibilty, the positive and expanding response from our public remains encouraging.

Acquisition

A total of some 92 new accessions were received by the Public Archives in 1982-83.

Number of New Acquisitions Received

1972-1973 to 1982-1983

1972-73	82	1977-78	68
1973-74	69	1978-79	84
1974-75	61	1979-80	100
1975-76	95	1980-81	75
1976-77	82	1981-82	81
		1982-83	92

The single most significant collection acquired in the past year was the archival holdings of the P.E.I. Museum and Heritage Foundation. This particularly large collection will generate considerable research interest once it has been processed. Other notable items include a Record Book of Disbursements for the P.E.I. Fencibles, 1800-1812, a collection of C.B. Chappell's architectural plans, community records from Pownal and Crapaud, and two small photographic collections. Also, a set of the *Maple Leaf* and a number of church records were borrowed for microfilming.

In certain instances, the transfer of government records was delayed until after the move and subsequent reorganization. Nonetheless, material was transferred, during the past year, from the Civil Service Commission, and the Departments of Finance, Health and Social Services, Labour, Community Affairs and Education.

Microfilm

A total of 80 reels of microfilm was shot within the past year. Included among the newspapers were *The Weekly Advertiser,* 1855-1857, and *The Colonial Times*, 1857-1858. In addition, 14 reels of parish records were filmed including those of the Montague and area United Church, the North Bedeque and Freetown United Church and the Murray Harbour Church of Christ. Government records comprised the largest single component, 40 reels of microfilm, and included records from the Civil Service Commission, the Land Registry Office and the Department of Health and Social Services. A number of smaller collections were also filmed including additional files from the George A. Leard Collection and the diaries of both Violet E. Goldsmith and H. Cundall.

Finding Aids and Structural Organization

The compilation of finding aids continues to be an important function and progress has been made with the following collections:

R.G. 4 Executive Council
R.G. 6 Courts
R.G. 15 Dept. of Crown & Public Lands
R.G. 19 Vital Statistics
Maritime Power Commission
P.E.I. Heritage Foundation

Records Management

Unfortunately, little progress can be reported relative to the introduction, within government, of a structured records management programme. The Public Documents Committee has continued to function but in no way reduces the necessity for such a programme.

Archaeology

An important initiative was taken, with the establishment of a Provincial Archaeological Committee. It is anticipated that this committee will co-ordinate a programme through the National Museum of Canada, the Council of Maritime Premiers Committee on Archaeological Co-operation, the University of Prince Edward Island and the Prince Edward Island Museum and Heritage Foundation. The Provincial Archivist presently serves as chairman of this Committee which initially acts in an advisory role.

The 1983 programme, a field school organized through the National Museums of Canada and the University of Prince Edward Island, was centered at St. Peter's Bay. The undertaking was a great success and should be repeated in future years.

Although the Council of Maritime Premiers Committee on Archaeological Co-operation continued to meet, the problem noted in last years report curtailed summer field operations. Additional emphasis is now being given to the compilation of research already undertaken and its subsequent publication.

Conservation And Restoration

Some progress has been made in this area through in-house conservation work which continues to be routine in nature. Unfortunately less material has been processed than in other years since the amount of staff time available for this activity has been reduced. The Canadian Conservation Institute has undertaken a limited amount of work but the impact upon the total volume of material requiring some form of conservation work has regrettably been minimal.

Exhibit

Opportunities to display material in the Hon. George Coles Building have been restricted as display cabinets have not been forthcoming. Otherwise, efforts have been made, as in other years, to assist in the exhibition programme of the Confederation Centre Library.

ADMINISTRATION AND FINANCE BRANCH

The Administration and Finance Branch consists of two major divisions namely the Administration Division and the Finance Division.

The Administration Division continues to be responsible for personnel, including negotiating collective agreements with the Prince Edwrd Island Teachers' Federation and the Canadian Union of Public Employees Union Locals 1145, 1770 and 1775 (Bus Drivers, Clerical and Custodial employees); Systems and Information; Student Aid; Teacher Certification and classification of non-instructional employees; and the administration of various programs funded by the Department of the Secretary of State.

One of the major undertakings of the division in 1982-83 was the implementation of a word processing system in the department. This undertaking also served as a pilot project in government and, in addition to being utilized for demonstration purposes within government, the system is being closely monitored for productivity gains.

The Finance Division continues to be responsible for all aspects of financial management in the department. These functions include a full range of financial activities including budgeting, accounting, purchasing, inventory control, payroll and accounts payable.

Despite continuing restraint and limitations on budgeting increases the level of services required to support an effective educational system was maintained without any major reductions in programs. It is expected that 1983-84 will again require resourceful planning and careful administration of limited funding increases in order to preserve the high quality of educational service at all levels throughout the province.

ADMINISTRATION

The Administration Division provides a variety of services to the education community from its four major sections.

The Systems and Information section serves a three-fold purpose, namely to coordiate the development or improvement of departmental computer systems and to monitor their continued operation; to maintain statistical data on students and teachers; and to provide an information service.

The Student Aid Office provides for the efficient operation of the Canada Student Loan Program and administers the P.E.I. Bursary Program.

The Registrar's Office functions primarily to administer teacher certification regulations and in addition maintains historic provincial examination records.

The Personnel Office provides for personnel administration within the Department of Education.

In addition to its four major functions, the division also provides liaison and coordination in a variety of other service areas such as federally funded Official Languages Programs, Canadian Education Association Teacher Exchange Program, the Interchange on Canadian Studies, the Teachers' Sabbatical Leave Program, the In-Service Training Assistance Program, Project Canada, and the Terry Fox Canadian Youth Center.

SYSTEMS AND INFORMATION SECTION

The Systems and Information section serves the department in four areas:

- to coordinate the development and improvement of departmental computer systems;
- to provide a word processing service for all personnel in the department;
- to maintain statistical data on students and teachers; and
- to provide a general information services.

The Management Information Co-ordinator works with personnel throughout the department to evaluate data processing needs and assist in the implementation of changes. All contact with the provincial government's centralized Computer Services is co-ordinated through this position. Some of the systems which have been examined during the past year are school board payrolls and financial information, teachers' superannuation fund and school supply inventory.

A word processing centre with two full-time operators and a supervisor was established in this section during the year. It is one of two pilot projects in the provincial government to evaluate the impact of word processing technology on the workflow and productivity of the office. Both text and records processing services are being provided to staff.

The Systems and Information section also has specific responsibility for the collection and compilation of data for students and teachers such as current and projected enrolments, teachers salaries, certificates, and experience levels.

A general information service is provided to the public and educational agencies who are seeking directories, publications and statistics, or inquiring about educational policy and legislation. Preparation of a monthly newsletter to all teachers, the department annual report, and various other handouts also fall within this section.

STUDENT AID OFFICE

Canada Student Loans Program

The Canada Student Loans Act came into effect on July 28, 1964. Its purpose is to make financial aid available to needy students who wish to carry on full-time studies at the post-secondary level. Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. The federal government carries the cost of interest on these loans while the student continues full-time study and for six months thereafter. The student must assume the responsibility for repayment of the loan after this six-month period.

The maximum amount that may be authorized for a student is $56.25 per week of study, which is normally $1,800 per academic year or $900 per semester. The overall amount of $9,800 is the maximum a student may receive under this plan.

During the year the department continued in its efforts to promote necessary changes required in the Student Loans Act at the federal level.

P.E.I. Bursary Program

The P.E.I. Bursary Program is a financial assistance program established in 1969 by the provincial government. The object of the program is to supplement the monies that may be borrowed by needy students through the federal government's Canada Student Loans Program. The maximum bursary available to a student is $1,700 per academic year, or $850 per semester. The procedure for disbursement of funds in effect for 1982-83 is:

1. The first $1,800 of need is Canada Student Loan.
2. The next $1,700 of need is P.E.I. Bursary.
3. The balance of need to the maximum allowable is Canada Student Loan.

During the year, the Student Aid section processed and evaluated 1,879 applications for assistance. Of these a total of 1,846 received Canada Student Loan assistance, and 1,246 received P.E.I. Bursary.

PERSONNEL SERVICES

The personnel section is responsible for all aspects of personnel administration within the Department of Education. Included in these responsibilities is involvement in recruitment and selection of employees, maintenance of personnel records, administration of the Civil Service Act and Regulations, administration of the collective agreement between the Civil Service Commission and the Public Service Association, the establishment of departmental policies and procedures relating to personnel and the provision of guidance and advice to employees on personnel matters.

The personnel section also acts as liaison with the Civil Service Commission for purposes of staff development training courses, and personnel service needs.

REGISTRAR'S OFFICE

The Registrar's Office is responsible for administering the Department of Education Regulations governing teacher certification. Examination and evaluation of training programs are conducted to ensure that applications meet the licensing requirements under academic, vocational or substitute regulations. Statements of professional qualifications are prepared for Island trained teachers seeking employment elsewhere. The Registrar's Office maintains liaison with the regional school boards and the high school division of Holland College to ensure current certification and teaching service records are available for all instructional personnel.

The Registrar's office is also responsible for the maintenance of historic provincial examination results at the grade 8, 10 (Entrance), 11 (Common Examining Board) and 12 (Common Examining Board and Atlantic Provinces Examining Board) levels and the issuing of appropriate transcripts and records of marks as requested.

THREE YEAR COMPARISON OF TEACHING CERTIFICATES ISSUED

1980-81 to 1982-83

Type of Certificate	July 1/80 - June 30/81	July 1/81 - June 30/82	July 1/82 - June 30/83
Interim Academic	156	135	116
Permanent Academic	107	106	87
Vocational	18	21	17
Vocational Letter of Authority	23	17	28

OFFICIAL LANGUAGES PROGRAMS

The Summer Language Bursary Program, funded by the Department of the Secretary of State, coordinated nationally by the Council of Ministers of Education, and administered provincially by the Department of Education provided some 50 Island post-secondary students with an opportunity to study their second official language during a six week summer immersion course. The courses are offered at over forty participating universities across Canada and each Island student who participated received a $1,150 bursary. The University of Prince Edward Island, this province's only participating institution, provided spaces for approximately 130 students from across Canada during the summer of 1982.

The part-time Monitor Program, under which some 20 full-time post-secondary students were employed locally, provides French speaking students an opportunity to work part-time in the public schools by acting as teacher aides in French (immersion and second language) classes for up to eight hours per week. The number of monitors remained at the same level as 1981-82.

The pilot 'full time' Monitor Program made 3 full-time French speaking teacher aides available to public schools in this province. Unit 1, which due to distance from the University of Prince Edward Island does not receive any part-time monitors, received two full-time positions, and one was assigned to Unit 4.

The Department of the Secretary of State provided the province with funding for the continuation of the "Bourse de Voyage" Program and the Official Languages Study Fellowship Program. The former is made available to Island official minority language students to assist them in pursuing their post-secondary studies in French outside this province. The latter provides Island post-secondary students with an opportunity to follow a full year of study in a Canadian French language university or college. Approximately 12 students were accommodated under the "Bourse de Voyage" program with another 30 students having benefited from the Official Languages Study Fellowship Program during the 1982-83 school year.

FINANCE

The Finance Division is responsible for: budget analysis, preparation and control; purchasing and accounts payable; inventory control; processing of Region Administrative Unit payroll and financial information system (F.I.S.); maintenance of the Teachers' Superannuation Fund subsidiary ledger; and for the operation of the School Supply.

Budget Analysis Preparation and Control

Budget submissions from the five divisions of the department, five Regional Administrative (School) Units, Maritime Provinces Higher Education Commission, Student Aid, Atlantic Provinces Special Education Authority, and Holland College vocational high school division are analysed and consolidated into the total education budget.

The total budget for 1982-83 fiscal year was broken down as follows:

General Education	$ 5,579,300
Regional Administrative Units	68,152,700
Post Secondary	17,626,400
School Construction	573,100
Vocational - Holland College	3,664,000
Total	$ 95,595,500

General Education budgets are controlled by weekly review and follow-up of F.I.S. reports. The other sections are controlled by analysis and follow-up of periodic operating reports from the institutions involved.

Purchasing and Accounts Payable

The Finance Division prepares and/or checks and authorizes all payments for goods, services and grants made by the Department of Education. All purchase requisitions are prepared and files maintained for completion of the transactions.

Regional Administrative Unit F.I.S. and Payroll

The Unit F.I.S. and payroll are processed by the provincial government's centralized Computer Services, with Finance Division acting as intermediary between the Unit and Computer Services for output control and distribution.

Teachers' Superannuation Fund

The subsidiary ledger (individual teacher accounts) is maintained by the division on a computerized system. Responsibility for internal check of transactions, input of data, and balancing to general ledger control accounts rests with the division.

Equipment and Furniture Inventory Control

The division maintains a perpetual inventory system of all Department equipment and furniture, controlling inventory by location and by total number.

School Supply

The School Supply is a separate section of the Finance Division and is responsible for purchasing all approved texts and workbooks for schools in the province. Total expenditure for books in 1982-83 fiscal year was in excess of $989,300. This amount includes expenditure on minority and second language which was not included in figures for prior years. Both the book inventory in the central warehouse and in each school is maintained and controlled by a computerized perpetual inventory system.

STATISTICAL TABLES

STUDENTS

TABLE 1.1 Elementary and Secondary Enrolment by School and Grade, October 31, 1982 38

1.2 Elementary and Secondary Enrolment by Age, Grade and Sex, October 31, 1982 44

1.3 Elementary and Secondary Enrolment by Year and Grade, 1968-69 to 1982-83 45

1.4 Comparison of Student Enrolment by Age Group, October 1978 to October 1982 46

1.5 Number of Students in French Second Language Courses as a Percentage of Unit and Provincial Enrolments by Grade, September 1982 47

1.6 Number of Students in Classes with French as Language of Instruction as a Percentage of Provincial Enrolment by Grade, September 1982 48

1.7 Student Enrolment in French Second Language Courses Converted to Full-Time Equivalents as a Percent of Grade Enrolment, 1980-81 to 1982-83 49

1.8 Provincial Vocational High Schools Enrolment by School, Grade and Program, October 31, 1982 50

1.9 Students who left School prior to Grade 12 Graduation by Age, Grade and Sex, September 1, 1982 to August 31, 1983 51

TEACHERS

2.1 Number of Full-Time Equivalent Instructional Personnel by Certificate and Years of Teaching Experience, September 1982 52

2.2 Number of Full-Time Equivalent Instructional Personnel by Certificate, Sex and Average Salary, September 1982 53

FINANCIAL

3.1 Number of Full-Time Equivalent Employees by Category and Average Salary, 1982-83 54

3.2 Transportation Statistics, 1980-81 to 1982-83 55

3.3 Inventory of School Buses, 1982-83 56

3.4 Total Expenditure for Regional School Boards 1980-81 to 1982-83 57

3.5 Summary of Student Aid by Academic Year (July 1 - June 30), 1980-81 to 1982-83 58

Table 1.1

PUBLIC AND PRIVATE SCHOOLS

ELEMENTARY AND SECONDARY ENROLMENT BY SCHOOL AND GRADE

OCTOBER 31, 1982

REGIONAL ADMINISTRATIVE UNIT 1

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
113	Westisle Composite High	.	.	.	.	.	.	.	.	.	309	279	273	11	872
122	Hernewood Junior High	.	.	.	.	.	.	151	159	160	.	.	.	8	478
123	M.E. Callaghan Junior High	.	.	.	.	.	.	183	172	143	.	.	.	13	511
130	Tignish Elementary	61	49	65	68	60	64	.	.	.	.	.	.	.	367
131	Alberton Elementary	48	53	43	51	51	72	.	.	.	.	.	.	6	324
132	Bloomfield Elementary	49	37	32	35	47	40	.	.	.	.	.	.	.	240
133	O'Leary Elementary	39	41	49	47	63	58	.	.	.	.	.	.	5	302
134	Ellerslie Elementary	47	42	58	47	59	58	.	.	.	.	.	.	6	317
135	St. Louis Elementary	62	38	39	44	42	54	.	.	.	.	.	.	.	279
	Total Unit 1	306	260	286	292	322	346	334	331	303	309	279	273	49	3690

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 2

SCHOOL CODE	AND NAME	GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
211	Kensington Intermediate/	.	.	.	.	.	.	.	.	.	.	.	.	.	.
	Senior High	.	.	.	.	.	.	86	86	89	64	79	82	.	486
212	Kinkora Regional High	.	.	.	.	.	.	.	.	65	49	50	56	.	220
215	Three Oaks Senior High	.	.	.	.	.	.	.	.		322	382	335	.	1039
220	Summerside Intermediate	.	.	.	.	.	.	219	182	160	.	.	.	22	603
221	Athena Consolidated	48	43	50	59	42	42	63	48	87	.	.	.	.	482
222	Miscouche Consolidated	18	23	20	30	26	26	35	36	35	.	.	.	.	249
231	Borden Elementary	27	32	13	27	30	35	26	39	.	.	.	.	.	229
232	Elm Street Elementary	66	69	66	92	74	80	.	.	.	.	.	.	13	458
233	Queen Elizabeth Elementary	59	70	62	79	61	98	.	.	.	.	.	.	.	429
234	Kinkora Elementary	33	38	26	30	26	37	28	43	.	.	.	.	.	261
236	Parkside Elementary	60	43	53	58	54	72	.	.	.	.	.	.	.	340
237	Greenfield Elementary	92	71	84	56	51	73	.	.	.	.	.	.	8	435
	Total Unit 2	402	389	373	431	364	463	457	434	456	435	511	473	43	5231

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 3

SCHOOL CODE	AND NAME	GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
310	Charlottetown Rural High	-	-	-	-	-	-	-	-	-	318	357	297	-	972
311	Colonel Gray Senior High	-	-	-	-	-	-	-	-	-	311	314	284	-	909
314	Bluefield High	-	-	-	-	-	-	-	-	-	252	242	249	-	743
320	Birchwood Junior High	-	-	-	-	-	-	169	129	156	-	-	-	24	478
321	Queen Charlotte Junior High	-	-	-	-	-	-	194	196	180	-	-	-	-	570
323	Stonepark Junior High	-	-	-	-	-	-	254	292	289	-	-	-	15	850
324	East Wiltshire Junior High	-	-	-	-	-	-	179	204	153	-	-	-	-	536
340	Glen Stewart Elementary	126	116	130	110	100	129	-	-	-	-	-	-	-	711
341	Central Queens Elementary	49	47	50	69	71	53	-	-	-	-	-	-	4	343
342	Eliot River Elementary	149	145	130	128	125	125	-	-	-	-	-	-	-	802
343	East Royalty Elementary	61	54	71	56	89	46	-	-	-	-	-	-	-	377
344	Fort Augustus Elementary	26	31	24	31	25	29	22	26	28	-	-	-	-	242
345	Englewood School	33	23	39	32	36	48	40	33	37	-	-	-	-	321
346	Parkdale Elementary	37	41	38	28	40	45	-	-	-	-	-	-	-	229
347	Prince Street Elementary	68	60	70	63	69	64	-	-	-	-	-	-	-	394
348	Stella Maris School	15	18	14	16	14	18	21	44	45	-	-	-	-	205
349	Sherwood Elementary	105	105	114	102	131	115	-	-	-	-	-	-	8	680
350	Ecole Francais	2	4	3	6	3	2	1	1	1	-	-	-	-	23
351	Spring Park Elementary	112	75	55	61	58	63	-	-	-	-	-	-	-	424
352	St. Anne's Elementary	11	8	8	9	15	5	-	-	-	-	-	-	-	56
353	St. Augustine's Elementary	18	17	12	10	12	12	21	-	-	-	-	-	-	102
354	St. Jean's Elementary	58	71	55	50	44	49	-	-	-	-	-	-	19	346
355	West Kent Elementary	49	47	81	75	69	97	-	-	-	-	-	-	5	423
356	West Royalty Elementary	16	19	9	14	7	16	-	-	-	-	-	-	-	81
	Total Unit 3	935	881	903	860	908	916	901	925	889	881	913	830	75	10817

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 4

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
410	Montague Junior/Senior High	-	-	-	-	-	-	84	97	213	231	218	213	5	1061
411	Morell Regional High	-	-	-	-	-	-	-	-	67	89	72	100	10	338
412	Souris Regional High	-	-	-	-	-	-	-	-	92	90	105	90	-	377
440	Belfast Elementary	25	20	19	28	27	30	26	23	16	-	-	-	-	214
441	Cardigan Elementary	23	24	27	25	27	28	31	28	-	-	-	-	-	213
442	Dundas Elementary	23	18	13	26	24	22	12	18	-	-	-	-	-	156
443	Eastern Kings Elementary	24	25	11	26	25	23	17	19	-	-	-	-	-	170
444	Fortune Elementary	13	10	8	13	22	19	13	20	-	-	-	-	-	118
445	Georgetown Elementary	15	12	27	16	18	16	19	27	-	-	-	-	-	150
446	Montague Elementary	76	69	81	81	69	82	-	-	-	-	-	-	11	469
447	Morell Elementary	26	39	26	20	48	26	53	28	-	-	-	-	13	279
448	Mt. Stewart Elementary	14	15	21	16	16	12	6	14	-	-	-	-	-	114
449	Rollo Bay Elementary	16	23	20	21	22	23	29	22	-	-	-	-	-	176
450	Souris Elementary	31	35	47	32	43	42	54	38	-	-	-	-	10	332
451	Southern Kings Elementary	41	50	43	52	71	72	65	52	-	-	-	-	-	446
452	St. Peter's Elementary	13	16	11	15	14	16	21	11	-	-	-	-	-	117
453	St. Teresa's Elementary	8	9	6	7	1	8	6	5	-	-	-	-	-	50
454	Tracadie Cross Elementary	19	16	7	7	17	16	8	13	-	-	-	-	-	103
455	Vernon River Elementary	34	19	34	32	20	28	23	37	30	-	-	-	-	257
	Total Unit 4	401	400	401	417	464	463	467	452	418	410	395	403	49	5140

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 5

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
510	Evangeline Regional High	-	-	-	-	-	-	-	-	46	52	37	41	-	176
530	Evangeline Elementary	42	31	36	39	36	42	45	48	-	-	-	-	-	319
	Total Unit 5	42	31	36	39	36	42	45	48	46	52	37	41	-	495

PROVINCIALLY OPERATED SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
680	School for the Deaf	-		-	-	-	-	-	-	-	-	-	-	11	11
681	Cerebral Palsy School	-	-	-	-	-	-	-	-	-	-	-	-	6	6
	Total	-	-	-	-	-	-	-	-	-	-	-	-	17	17

Table 1.1 Continued

PROVINCIAL VOCATIONAL HIGH SCHOOLS

SCHOOL CODE AND NAME		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
791	Holland College Summerside Centre	.	.	.	.	.	.	.	.	.	.	82	.	.	82
891	Holland College Royalty Centre	.	.	.	.	.	.	.	.	.	.	42	20	.	62
	Total	.	.	.	.	.	.	.	.	.	.	124	20	.	144

PRIVATE SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
970	Grace Christian School	6	3	4	3	3	5	13	10	1	.	.	.	.	48
971	Island Christian Academy	2	2	1	2	.	.	2	1	2	.	.	2	.	14
	Total	8	5	5	5	3	5	15	11	3	.	.	2	.	62

	GRADES													
	1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
Provincial Totals	2094	1966	2004	2044	2097	2235	2219	2201	2115	2087	2259	2042	233	25,596

TABLE 1.2

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY AGE, GRADE AND SEX
OCTOBER 31, 1982

	GRADE																													
	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		Total
AGE	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	
Under 6	223	234		1		1				1																	234	237	481
6	729	802	191	253																						4	913	1064	1921
7	41	67	681	714	211	186	1																		5	7	938	974	1882
8	2	3	62	131	664	688	173	174	1	1															7	5	910	1007	1917
9			3	11	84	148	686	692	155	156	2	5													5	8	895	1022	1917
10					6	31	90	167	683	670	202	199													4	6	987	1053	2040
11						6	11	33	106	282	716	721	177	163											6	11	1016	1142	2158
12						1	1	4	18	57	106	216	723	823	172	174	1	2							6	12	1030	1089	2127
13								1	5	11	29	48	126	259	672	655	189	135	4	2					6	13	1034	1014	2108
14								1		2	10	18	44	79	158	262	631	595	186	121	6	2		1	6	25	1041	1084	2139
15												3	6	22	41	95	148	362	632	515	197	120	5	3	10	20	1050	1040	2090
16													3	3	8	19	25	69	157	262	883	560	181	105	9	12	1094	1037	2091
17															1	5	10	14	61	103	183	239	184	126	4	9	843	896	1752
18																2	2	1	14	25	69	127	222	233	4	5	311	393	689
19																		2	2	3	31	35	53	80	3	4	76	124	203
20																			1		12	12	14	19	2	3	29	31	60
Over 20																				2	13	12	4	2	1	1	18	17	35
Totals	995	1106	937	1050	947	1067	942	1102	967	1130	1065	1170	1081	1126	1061	1160	1045	1094	1059	1028	1162	1093	1074	968	91	143	12,350	13,237	25,586
	2084		1988		2014		2044		2097		2235		2219		2201		2115		2087		2255		2042		233		25,586		

TABLE 1.3

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY YEAR AND GRADE
1968 - 69 TO 1982 - 83

	KIN	1	2	3	4	5	6	7	8	9	10	11	12	SPEC.	COM.	TOTAL
1968 - 69	74	3084	2721	2823	2618	2605	2589	2648	2689	2189	1948	1559	1347	483	201	29,578
1969 - 70	61	3035	2806	2595	2641	2588	2534	2644	2642	2434	1948	1675	1461	445	175	29,684
1970 - 71	97	3040	2886	2889	2640	2708	2596	2706	2574	2597	2090	1697	1449	558	221	30,748
1971 - 72		2771	2809	2765	2911	2728	2681	2659	2614	2737	2137	1723	1443	592		30,570
1972 - 73		2479	2515	2826	2742	3196	2648	2666	2526	2731	2220	1841	1472	265		30,127
1973 - 74		2149	2421	2452	2822	2751	2822	2792	2506	2653	2271	1872	1411	231		29,153
1974 - 75		2235	2128	2502	2535	2750	2815	2928	2618	2541	2237	2006	1492	208		28,995
1975 - 76		2284	2167	2222	2414	2547	2750	2906	2815	2640	2227	1919	1621	131		28,643
1976 - 77		2186	2245	2187	2230	2432	2558	2892	2821	2729	2343	1922	1662	152		28,359
1977 - 78		2269	2181	2215	2235	2243	2455	2667	2778	2727	2405	2079	1644	156		28,054
1978 - 79		2179	2229	2208	2176	2162	2296	2534	2566	2621	2512	2141	1708	160		27,492
1979 - 80		2056	2176	2236	2163	2179	2208	2389	2368	2411	2527	2249	1892	173		27,027
1980 - 81		2130	2022	2137	2274	2172	2181	2292	2238	2335	2301	2353	2013	236		26,684
1981 - 82		2018	2045	2051	2131	2238	2172	2285	2220	2138	2245	2170	2118	218		26,049
1982 - 83		2094	1966	2004	2044	2097	2235	2219	2201	2115	2087	2259	2042	233		25,596

NOTE: Enrolments are for private and public schools, and include the high school grades of Prince of Wales College, as well as the provincial high schools.

TABLE 1.4

PUBLIC AND PRIVATE SCHOOLS
COMPARISON OF STUDENT ENROLMENT BY AGE GROUP
OCTOBER 1978 TO OCTOBER 1982

AGE	1978	1979	1980	1981	1982
6	1998	1913	1924	1878	1921
7	2134	2032	1923	1940	1882
8	2112	2147	2039	1915	1917
9	2071	2124	2173	2051	1917
10	2103	2075	2130	2173	2040
11	2102	2121	2086	2114	2158
12	2282	2124	2135	2109	2127
13	2483	2286	2119	2143	2108
14	2644	2435	2261	2119	2135
15	2586	2543	2383	2223	2090
16	2263	2352	2379	2195	2091
17	1602	1736	1877	1874	1752

NOTE: Ages 6 to 17 only are included in the table since these represent the modal ages for Grades 1 to 12.

TABLE 1.5

REGIONAL SCHOOL BOARDS
NUMBER OF STUDENTS IN FRENCH SECOND LANGUAGE COURSES
AS A PERCENTAGE OF UNIT AND PROVINCIAL PUBLIC ENROLMENTS BY GRADE
SEPTEMBER 1982

UNIT		GRADES 4	5	6	4 - 6	7	8	9	7 - 9	10	11	12	10 - 12	1 - 12
1	Number	241	276	332	849	312	296	255	863	71	25	23	119	1831
	Percent	82.5	85.7	96.0	88.4	93.4	89.4	84.2	89.2	23.0	9.0	8.4	13.8	65.7
2	Number	395	335	423	1153	458	422	416	1296	154	108	80	342	2791
	Percent	91.6	92.0	91.4	91.7	100.0	97.2	91.2	96.1	35.4	21.1	16.9	24.1	69.3
3	Number	737	800	818	2355	744	806	776	2326	382	239	137	758	5439
	Percent	85.7	88.1	89.3	87.7	82.6	87.1	87.3	85.7	43.4	26.2	16.5	28.9	67.8
4	Number	321	442	461	1224	455	447	351	1253	145	125	63	333	2810
	Percent	77.0	95.3	99.6	91.1	97.4	98.9	84.0	93.7	35.4	31.6	15.6	27.6	72.3
Provincial Total	Number	1694	1853	2034	5581	1969	1971	1798	5738	752	497	303	1552	12871
	Percent	84.7	90.0	93.0	89.4	91.2	92.0	87.0	90.1	37.0	23.7	15.3	25.3	68.7

NOTE: French second language courses are provincially authorized from Grades 4 to 12 and do not include those students enrolled in French Immersion classes.

TABLE 1.6

REGIONAL SCHOOL BOARDS
NUMBER OF STUDENTS IN CLASSES WITH FRENCH AS LANGUAGE OF INSTRUCTION AS A PERCENTAGE OF PROVINCIAL PUBLIC SCHOOL ENROLMENT BY GRADE
SEPTEMBER 1982

		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	GRADES 1 - 12
French/Bilingual Classes	Number	46	36	39	45	39	45	45	49	46	52	37	41	520
	Percent	2.2	1.8	2.0	2.2	1.9	2.0	2.0	2.2	2.2	2.5	1.6	2.0	2.1
French Immersion Classes	Number	286	244	237	202	192	139	154	87	28	24	22	29	1644
	Percent	13.7	12.4	11.9	9.9	9.2	6.2	7.0	4.0	1.3	1.1	1.0	1.4	6.5
Provincial Total	Number	332	280	276	247	231	184	199	136	74	76	59	70	2164
	Percent*	15.9	14.3	13.8	12.1	11.0	8.3	9.0	6.2	3.5	3.6	2.6	3.4	8.6

* Figures may not add due to rounding.

TABLE 1.7

REGIONAL SCHOOL BOARDS
STUDENT ENROLMENT IN FRENCH SECOND LANGUAGE COURSES CONVERTED TO FULL-TIME EQUIVALENTS * AS A PERCENT OF PUBLIC GRADE ENROLMENTS

	1980 – 81			1981 – 82			1982 – 83		
GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE
1	2119	12.6	.59	2011	12.1	.60	2086	6.3	.30
2	2013	15.6	.77	2038	14.2	.70	1961	10.0	.51
3	2128	22.5	1.06	2046	17.7	.87	1999	19.4	.97
4	2266	118.9	5.25	2127	97.3	4.57	2039	106.8	5.24
5	2166	149.1	6.88	2233	137.6	6.16	2094	125.8	6.01
6	2175	163.6	7.52	2163	145.8	6.74	2230	137.1	6.15
7	2289	203.9	8.91	2274	186.5	8.20	2204	190.2	8.63
8	2235	189.4	8.47	2211	189.4	8.57	2190	189.9	8.67
9	2333	194.0	8.32	2133	166.4	7.80	2112	185.7	8.79
10	2300	109.4	4.76	2245	133.7	5.96	2087	105.7	5.06
11	2353	70.0	2.97	2169	60.7	2.80	2259	69.3	3.07
12	2013	52.7	2.62	2118	48.1	2.27	2040	42.2	2.07
TOTAL	26390	1301.7	4.93	25768	1209.2	4.69	25301	1188.4	4.70

* The number of students taking French as a second language is converted to full-time equivalents by multiplying the number of students by the number of minutes per week and dividing by 1500 (25 hrs./week).

TABLE 1.8

PROVINCIAL VOCATIONAL HIGH SCHOOLS
ENROLMENT BY SCHOOL, GRADE AND PROGRAM
OCTOBER 31, 1982

	Cosmetology	Retail Sales	Business Education	Carpentry	Drafting	Electrical Wiring	Electronics	Clothing Construction	Motor Vehicle Repair	Welding	Agriculture	TOTALS
Holland College Royalty Centre												
Grade 11, Post 10	15	-	-	-	2	4	-	-	8	7	6	42
Grade 12, Post 11	-	-	20	-	-	-	-	-	-	-	-	20
Holland College Summerside Centre												
Grade 11, Post 10	8	5	12	8	12	5	9	2	-	9	12	82
Grade 12	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	23	5	32	8	14	9	9	2	8	16	18	144

TABLE 1.9

PUBLIC AND PRIVATE SCHOOLS
STUDENTS WHO LEFT SCHOOL PRIOR TO GRADE 12 GRADUATION
BY AGE, GRADE AND SEX
SEPTEMBER 1, 1982 TO JUNE 30, 1983

AGE	GRADE 1		2		3		4		5		6		7		8		9		10		11		12		SPECIAL		TOTAL		TOTAL
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
UNDER 14	2	1	0	0	1	0	0	1	2	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	6	3	9
14	0	0	0	0	0	0	0	0	1	0	1	0	9	2	3	4	2	0	0	0	0	0	0	0	1	0	17	6	23
15	0	0	0	0	0	0	0	0	0	0	2	0	8	6	15	10	19	7	3	6	0	0	0	0	1	0	48	29	77
16	0	0	0	0	0	0	0	0	0	0	1	0	6	6	27	5	25	10	22	25	5	6	0	2	4	2	90	56	146
17	0	0	0	0	0	0	0	0	0	0	1	0	0	0	6	1	22	10	38	24	45	22	5	13	4	0	121	70	191
18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	5	5	33	22	43	35	52	26	2	2	136	92	228
OVER 18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	15	7	45	21	58	70	2	2	121	100	221
TOTAL	2	1	0	0	1	0	0	1	3	0	5	0	24	14	52	23	74	32	111	84	138	84	115	111	14	6	539	356	895

NOTE: ALL STUDENTS REPORTED IN THIS TABLE HAVE DISCONTINUED THEIR EDUCATION IN THE PUBLIC AND PRIVATE SCHOOLS OF THE PROVINCE PRIOR TO GRADUATION AND DID NOT REPORT THAT THEY WOULD BE CONTINUING THEIR STUDIES ELSEWHERE.

TABLE 2.1

REGIONAL SCHOOL BOARDS

NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL BY CERTIFICATE AND YEARS OF TEACHING EXPERIENCE

SEPTEMBER 1982

CERT.	TOTAL	LESS THAN 1 YEAR	1	2	3	4	5	6	7	8	9	10 TO 14	15 TO 19	20 TO 24	25 TO 29	30 TO 34	35 AND OVER
C2	29.5	-	-	-	-	-	-	-	.6	-	-	5.4	11	6.5	4	2	-
C3	42.27	-	-	-	-	-	-	-	.6	-	-	4	10.67	12.5	9	5.5	-
C4	291.09	7.75	4.33	14.1	13.35	11.5	9.5	10.36	14.25	9	8.75	50.5	52.2	49.5	24	8	1
C5	670.04	10.45	13.3	14	14	19.25	21	38	34.11	44.7	22.5	200.58	115.75	79.5	34.9	7	1
C5A	183.68	-	1	2	2	-	4	9	4	7	6.6	55.5	35.75	32	8.83	10	6
C6	165.3	.4	-	1	2	2	-	4	6	9	4.65	45.3	45.45	22.5	14	8	1
Voc. C1	5	-	1	-	-	-	2	-	-	1	-	-	-	-	-	-	-
Voc. C2	10	1	1	-	3	1	-	-	-	-	-	1	3	-	-	-	-
Voc. C3	4	-	-	-	2	-	1	-	1	-	-	-	-	-	-	-	-
Voc. C4	4	1	-	-	-	-	-	-	-	1	-	1	1	-	-	-	-
Voc. C5	2	-	-	-	-	-	-	-	-	2	-	-	-	-	-	-	-
Voc. C6	1	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-
TOTALS	1407.88	20.60	20.63	31.10	36.35	33.75	37.50	61.36	60.56	74.70	42.50	363.28	278.82	202.50	94.73	40.50	9.00

NOTE: Instructional Personnel include all certified teaching and supervisory staff, both school-based and board-based.

SOURCE: Elementary-Secondary Teacher System, Statistics Canada.

TABLE 2.2

REGIONAL SCHOOL BOARDS

NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL BY CERTIFICATE, SEX AND AVERAGE SALARY

SEPTEMBER 1982

CERTIFICATE	NO.	PERCENT	AVERAGE SALARY	NO.	PERCENT	AVERAGE SALARY	NO.	PERCENT	AVERAGE SALARY
C2	1	0.1	18,239	28.50	2.0	18,224	29.50	2.1	18,225
C3	2	0.1	21,659	40.27	2.9	21,647	42.27	3.0	21,647
C4	42.35	3.0	23,149	247.74	17.6	25,665	290.09	20.6	25,298
C5	311.35	22.1	29,826	358.69	25.5	29,020	670.04	47.6	29,394
C5A	101	7.2	32,539	82.68	5.9	32,491	183.68	13.0	32,517
C6	120	8.5	36,376	45.30	3.2	33,992	165.30	11.7	35,723
Voc. C1	2	0.1	24,253	3	0.2	20,847	5	0.4	22,209
Voc. C2	8	0.6	25,921	2	0.1	23,163	10	0.7	25,370
Voc. C3	4	0.3	30,689	.	.	.	4	0.3	30,689
Voc. C4	3	0.2	30,994	.	.	.	4	0.3	29,997
Voc. C5	2	0.1	30,825	1	0.1	27,005	2	0.1	30,825
Voc. C6	1	0.1	34,371	.	.	.	1	0.1	34,371
TOTALS	597.70	42.5	31,031	810.18	57.5	27,797	1,407.88	100.0	29,191

NOTE: Instructional Personnel include all certified teaching and supervisory staff, both school-based and board-based.

SOURCE: Elementary-Secondary Teacher System, Statistics Canada.

TABLE 3.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES BY CATEGORY AND AVERAGE SALARY
1982 – 83

	UNIT 1		UNIT 2		UNIT 3		UNIT 4		UNIT 5		TOTAL	
	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary
Clerical	15.3	18,191	22.7	17,808	39.6	18,155	21.5	18,027	2.25	19,687	101.35	18,090
Janitorial	30.1	15,072	42.0	16,035	61.2	15,302	35.6	15,266	4.75	14,783	173.65	15,418
Transportation	70.0	10,316	60.0	10,531	111.0	10,362	87.0	10,470	10.0	9,779	338.0	10,393
Board Based Supervisory:												
Non-Instructional	3.0	31,462	3.0	31,462	3.0	31,462	3.0	31,462	1.0	25,362	13.0	30,993
Instructional	4.0	40,774	4.0	41,606	9.65	38,054	5.0	39,481	2.0	37,093	24.65	39,283
Teachers	201.46	28,052	290.5	28,931	576.29	29,489	283.98	28,691	31.0	29,086	1,383.23	28,990
Unit Totals	323.86	22,735	422.20	24,573	800.74	25,303	436.08	23,577	51.0	23,794	2,033.88	24,335

TABLE 3.2

REGIONAL SCHOOL BOARDS
TRANSPORTATION STATISTICS 1980 – 81 TO 1982 – 83

SCHOOL BOARD OWNED BUSES	1980 - 81	1981 - 82	1982 - 83
1. Number of Operational Buses	341	327	317
2. Seating Capacity of Buses Used	20,310	19,668	19,130
3. Number of Students Transported	19,042	18,677	19,077
4. Kilometers Per Day Regular Route	23,420	23,103	23,430
5. Kilometers Per Year Regular Route	4,356,931	4,198,491	4,334,706
6. Kilometers Per Year – Extra Curricular Use	447,129	351,170	435,919
7. Total Kilometers Per Year (5 +6)	4,804,060	4,549,661	4,770,625
8. Cost of Salaries and Benefits	$3,431,860	$4,029,887	$ 4,441,062
9. Cost of Bus Operation *	$1,444,383	$1,772,553	$ 1,888,183
10. Total Transportation Operational Cost (8 +9)	$4,876,243	$5,802,440	$ 6,329,245
11. Average Number of Students Per Bus (3 ÷ 1)	55.8	57.1	60.18
12. Average Number of Yearly Kilometers Per Bus (7 ÷ 1)	14,088	13,913	15,049.29
13. Operational Cost Per Bus (9 ÷ 1)	$ 4,236	$ 5,421	$ 5,956.41
14. Operational Cost Per Kilometer (9 ÷ 7)	$ 0.30	$ 0.39	$ 0.40
15. Total Transportation Operational Cost Per Student Transported (10 ÷ 3)	$ 256.08	$ 310.67	$ 331.77

* Bus Operation Costs are for regular route and extra curricular use.

TABLE 3.3

REGIONAL SCHOOL BOARDS
INVENTORY OF SCHOOL BUSES
1982 – 1983

	NUMBER OF BUSES ON HAND JULY 1, 1982	BUSES SOLD SINCE JULY 1, 1982	OTHER BUSES REMOVED FROM INVENTORY	NEW BUSES ORDERED	NEW BUSES DELIVERED	NUMBER OF BUSES ON HAND JUNE 30, 1983	COST OF NEW BUSES ORDERED
UNIT 1	73	6	1	5	7	73	$218,085
UNIT 2	64	3	0	6	2	63	$204,396
UNIT 3	120	9	1	8	8	118	$318,748
UNIT 4	94	4	0	8	8	98	$224,569
UNIT 5	12	2	0	1	1	11	$ 22,947
TOTAL	363	24	2	28	26	363	$988,745

TABLE 34

TOTAL EXPENDITURE FOR REGIONAL SCHOOL BOARDS
(JULY 1 – JUNE 30)

	1982-83	1981-82	1980-81
ADMINISTRATIVE EXPENSE			
Salaries	$ 2,668,120	$ 2,263,440	$ 2,004,647
Operating	$ 727,466	$ 683,118	$ 600,903
	$ 3,395,586	$ 2,946,558	$ 2,605,550
INSTRUCTIONAL EXPENSES			
Salaries	$44,894,727	$40,020,304	$35,641,284
Operating	$ 1,137,553	$ 957,374	$ 980,095
	$46,032,280	$40,977,678	$36,621,379
SCHOOL MAINTENANCE and OPERATION EXPENSE			
Salaries	$ 3,306,875	$ 2,827,296	$ 2,420,821
Operating	$ 4,773,990	$ 4,559,515	$ 3,903,712
	$ 8,080,865	$ 7,386,811	$ 6,324,533
TRANSPORTATION EXPENSE			
Salaries	$ 4,459,240	$ 4,064,446	$ 3,590,769
Operating	$ 1,915,329	$ 1,747,617	$ 1,425,628
	$ 6,374,569	$ 5,812,063	$ 5,016,397
CAPITAL			
Capital Equipment and Renovations	$ 1,321,602	$ 440,273	$ 531,841
Bus Purchases	$ 800,594	$ 528,051	$ 718,571
Debit Retirement	$ 5,197,276	$ 4,332,937	$ 4,034,059
	$ 7,319,472	$ 5,301,261	$ 5,284,471
	$71,202,772	$62,424,271	$55,852,330

NOTE Depreciation of buildings and furniture is not included under school maintenance and operation expense. Depreciation of buses and other vehicles is not included under transportation expense.

TABLE 3.5

SUMMARY OF STUDENT AID
BY ACADEMIC YEAR

	CANADA STUDENT LOAN	P. E. I. BURSARY	TOTAL
AUG. 1, 1982 – July 31, 1983			
NUMBER ISSUED	1846	1246	1846 (ASSISTED)
AMOUNT	$2,912,868	$1,476,446	$4,389,314
AUG. 1, 1981 – JULY 31, 1982			
NUMBER ISSUED	1553	877	1553 (ASSISTED)
AMOUNT	$2,430,090	$909,897	$3,339,987
JULY 1, 1980 – JUNE 30, 1981			
NUMBER ISSUED	1294	919	1294 (ASSISTED)
AMOUNT	$1,837,955	$704,990	$2,542,945

POOR

QUALITY

ORIGINAL